Universidade do Minho
Escola de Engenharia

CENTROALGORITMI

ANNOUNCEMENT FOR THE AWARD OF A RESEARCH FELLOWSHIP

Title: Research Fellowship; 1 vacancy

Reference: CALG/COLOSH/BI-2026-01

A call for applications is now open for the attribution of one (1) research gran, within the scope of the I&D project International Collaborative Learning in OSH (COLOSH), funded by the Erasmus+ Programme, Key Action 2: Strategic Partnerships, under Grant Agreement No. 2024-1-CZ01-KA220-HED-000257634 of European Commission, under the following conditions:

Scientific Area: Human Engineering

Recipient category: The open position is for candidates holding a **master degree** who, at the time of hiring, can prove enrollment in one of the following courses:

- Doctorate;

- Non-degree granting course.

Requirement for granting the fellowship:

- The applicants may apply without prior registration in the course for which the fellowship is open. The requirement to enroll in a degree course or non-academic degree course will be verified on the date of contracting the fellowship;
- Only fellowships whose selected applicants present a valid proof of enrollment in a degree course or non-academic degree course will be contracted, according to the type of the fellowship, issued by a Higher Education Institution, indicating, respectively, the academic year or its duration (start and term).

Applicants' eligibility: Candidates who meet the conditions set out in Article 8 of the University of Minho's Scientific Research Grant Regulations are eligible.

Nationals or citizens of other European Union member states, third-country nationals, stateless persons, and citizens with political refugee status are eligible to apply for this competition.

Candidate eligibility requirements: Candidates must hold, at the time of application, a **master's** degree in human engineering or related fields. Candidates must also have knowledge in...

i. Occupational Safety and Health, particularly with regard to occupational risk assessment, investigation of workplace accidents, ergonomics, and human factors;

ii. Use of digital tools and platforms to support teaching and learning processes;

iii. Research, analysis, and systematization of technical and scientific information.

Priority will be given to candidates with consolidated knowledge in:

i. Teaching and training, including the design and development of teaching materials, training support resources and learning assessment tools;

ii. Experience in education, training and facilitating teaching and learning processes;

iii. Use of digital learning methodologies and tools, including collaborative learning environments and online training.

Workplan and objectives to be achieved:

The work plan forms part of the COLOSH project's activities and may include:

- A review of the state of the art regarding online learning platforms;
- Support for the collection, organisation and analysis of information relevant to the evaluation of the activities carried out within the scope of the project;
- Support for the preparation of technical reports, working documents and deliverables specified in the project;
- Collaboration on activities relating to communication, dissemination and publicising the project's results.

This research context and methodological approach is appropriate for consolidating the scholarship recipient's scientific training within the scope of the degree-granting course or academic diploma.

Applicable legislation and regulations: Research Grant Holder Statute (EBI), approved by Law nº. 40/2004 of August 18, in its current wording, and the University of Minho Scientific Research Grant Regulations (hereinafter referred to as the Regulations (RBIC)), approved by Order nº. 4998/2025, published in the Official Gazette, 2nd series, nº. 81, of April 28, rectified and republished through Rectification Statement nº. 634/2025/2, published in the Official Gazette, 2nd series, nº. 132, of July 11.

Host/Contracting institution and scientific supervision: The workplan will be carried out in the ALGORITMI Centre of University of Minho, located in Azurém Campus, Guimarães, under the scientific supervision and coordination of Doctor Nélson Bruno Martins Marques da Costa, Auxiliary Professor.

Fellowship duration: The grant will take place for a period of 4 months, with a provisional starting date on the January of 2027. The fellowship grant may, eventually, be renewed up to the maximum limit allowed by the project and/or applicable legislation.

Amount of the research grant: The amount of the grant corresponds to 1 359,64 €/ month, according to the table of values of the Research scholarship of the University of Minho, updated annually, as decided by the Management Board.

Payment is made on the 23rd of each month, through bank transfer to the Bank Identification Number of the fellow identified in the contratualization process.

Other benefits: Reimbursement of Voluntary Social Insurance, if the candidate chooses to receive it, corresponding to the 1st level of discounts (for research grants with a total duration 6 months or higher) and personal accident insurance.

Exclusivity regime: The grantee will perform the activities under exclusivity, as foreseen in article 5° of the Research Fellow Statutes and applicable regulations.

Selection panel:

President, Doctor Nélson Bruno Martins Marques da Costa, Assistant Professor of the Department of Production and Systems of the School of Engineering, University of Minho;

Effective member, Doctor Paula Machado Sousa Carneiro, Assistant Professor of the Department of Production and Systems of the School of Engineering, University of Minho;

Effective member, Doctor Rui Manuel Sá Pereira Lima, Associate Professor with Habilitation of the Department of Production and Systems of the School of Engineering, University of Minho;

Substitute member, Doctor José Dinis Araújo Carvalho, Associate Professor with Habilitation of the Department of Production and Systems of the School of Engineering, University of Minho;

Substitute member, Doctor Rui Manuel Alves Silva Sousa, Associate Professor of the Department of Production and Systems of the School of Engineering, University of Minho;

The first effective member will substitute the President of the selection panel in case of impediment, being nominate the first substitute member in the place of the first effective member.

Criteria and procedures for applications assessment and selection: The applications assessment will focus on the candidate's Merit, following evaluation criteria, valued on a scale of 0 to 20 values:

A. Merit of the Candidate - MC (100%)

A.1: Academic path, with a weighting of **50%**;

A.1.1: Grades of academic degree, with a weighting of 50%;

A.1.2: Area of training of the course, with a weighting of 50%;

A.2: Personal curriculum, with a weighting of **40%;**

A.2.1: Knowledge in the field of Health and Safety at Work, with a weighting of 40%;

A.2.2: Knowledge in the field of teacher training and pedagogical skills, including the design of teaching materials and the development of educational resources, with a weighting of 40%;

A.2.3: Knowledge in the field of Education and Training, with a weighting of 20%.

A.3: Motivation letter, with a weighting of **10%**.

The degree field and personal curriculum will be evaluated according to the tables established in the criteria definition minutes, previously drawn up.

The final classification of the applicant's merit with the achieved through the following formula:

$$MC= (A.1^* 0,5) + (A.2^* 0,4) + (A.3^* 0,1)$$

Since

$$A.1 = (A.1.1 \times 0,5) + (A.1.2 \times 0,5)$$

$$A.2 = (A.2.1 \times 0,4) + (A.2.2 \times 0,4) + (A.2.3 \times 0,2)$$

Candidates who obtain a valuation lower than 9,50 values in any of the selection methods are considered excluded from the final valuation.

The jury reserves the right not to award the research grant if candidates with the appropriate profile are not presented to the competition.

The academic degrees and diplomas documents, or their respective recognition when awarded by foreign higher education institutions are not mandatory in the application phase, being replaced by a declaration of honour of the candidate with the contents of academic results. The documents of academic qualification or respective recognition will be required in the contracting phase and must attest facts that occurred on a date prior to the

application. In situations of divergence between the information contained in the declaration and the documentation submitted for contracting the grant, only the information contained in the latter will be consider. If the documents proving the ownership of the academic degree and diploma, or the respective recognition under the terms of Decree-Law No. 66/2018, of August 16, do not correspond to the classifications awarded in the evaluation of the academic path, which can change the candidate's ranking, the fellowship won't be contracted.

The degree recognition must include the respective conversion of the final classification obtained in the foreign qualification, to the Portuguese classification scale. Candidates who do not comply with these terms, when there is a selection method in which the final grade of the course is indicated as an evaluation criterion, the jury will assign a classification of 0 (zero) values in that component.

In the application stage, when a declaration of honor is presented in replacement of degree recognition by a Portuguese higher education institution, and the degree recognition process has not yet been completed, the indication of the final grade of the academic degree will not be admitted as evidence for evaluation, when there is a selection method in which the final course grade is indicated as an evaluation criterion. Thus, in this situation, or when presenting only a certificate of qualifications from a foreign institution, the jury will assign a classification of 0 (zero) values in the aforementioned selection method.

Application deadline and submission: The call for applications is open from November 26 till December 11th, 2026.
Applications must be submitted by email to **recrutamento@algoritmi.uminho.pt,** indicating the reference number of the competition in the subject line. Only applications submitted within the established deadline and accompanied by the following documents will be accepted:

a) Candidate's updated curriculum vitae;
b) Certificates of the academic degrees obtained or, if applicable, the candidate's declaration of honor that he/she has completed the degrees required in the notice (requirements and selection criteria) by the application deadline (not applicable to research initiation grants).
c) Motivation letter or recommendations letter.
b) Other documents that the candidate considers relevant to the evaluation process.

Form of publication/notification of results: The results of the evaluation are published in a single list by final score obtained, posted in a visible and public place in the host unit, as well as by email to all candidates, attaching,

for this purpose, the minutes of the jury's deliberations, within a maximum period of 90 working days from the deadline for submission of applications.

Candidates are informed, at a preliminary hearing, in accordance with Articles 121 and 122 of the Administrative Procedure Code, of the likely outcome of the final decision, and may comment within 10 working days of this notification.

An appeal may be lodged against the final decision within 15 working days, or an appeal may be lodged with the highest executive body of the funding entity within 30 days, both after the respective notification (Article 12(n°6) of the FCT Research Grant Regulations).

Within 10 working days of notification of the grant award, the applicant must declare their acceptance in writing. In case of non-acceptance, the next highest ranked applicant will be notified immediately.

Fellowship contractualization: The scholarship is awarded through the signing of a contract between the University of Minho and the scholarship recipient, in accordance with the draft contract in Annex II of the University of Minho Regulations (RBIC).

The contract can only be signed after receipt of all the documentation required for the type of scholarship, which must occur within a maximum period of 6 months, including proof of academic degrees or diplomas, as well as enrollment in non-degree study cycles or courses, as applicable.

Once all the documentation has been received, the contracting entity has 60 working days to sign the scholarship contract, in accordance with n°3 of the Article 14° the University of Minho Regulations (RBIC).

Term and cancellation of fellowship contracts: Without prejudice to the other grounds laid down in the University of Minho's Scientific Research Scholarship Regulation and in the Research Fellow Statute, the scholarship will cease on completion of the contracted work plan, as well as on expiry of the period for which it was granted or renewed.

The **final report** must be submitted to the scientific advisor, in accordance with the defined objectives and evaluation criteria, no later than 60 working days after the end of the scholarship and must be drawn up in accordance with Annex I of the Regulations of the University of Minho.

Non-discrimination and equal access policy: Universidade do Minho actively promotes a policy of non-discrimination and equal access, so that no candidate may be privileged, benefited, harmed or deprived of any right or exempt from any duty due, namely, to ancestry, age, sex, sexual orientation, marital status, family status, economic situation, education, social origin or condition, genetic heritage, reduced working capacity, disability,

chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions and trade union membership.

Universidade do Minho
Escola de Engenharia

CENTROALGORITMI

Declaration of Honor

Academic qualifications

I, (full name), candidate for the vacancy for the award of a (type of scholarship), within the scope of the project (name or reference of the project), published on the Euraxess portal, with the reference (ref. notice), declare on my honor that I have completed the academic degree of (academic degree), qualifying for the type of scholarship in the competition, namely the course (designation), by the (University conferring the degree), on the date XX/XX/XXXX, with a final average of XXXXX values on the YY scale.

As it is not possible for me to present proof of qualifications until the end of the competition, I declare that I undertake to present the aforementioned certificate at the conclusion of the scholarship contract, in the event that I am selected for the vacancy in the competition.

As this is true, I hereby date and sign this declaration.

(Place), (date).

_____

(full name)

NOTE: The declaration may only attest to facts that occurred prior to the application.

In the event of a discrepancy between the information contained in the declaration and the documentation submitted for the purpose of contracting the scholarship, only the information contained in the latter will be taken into account.

Co-funded by the European Union

Erasmus+

Declaration of Honor

I, (full name), bearer of identification document number (XXXX), candidate for a research grant (type of grant), within the scope of the project (name or reference of the project), published on the Euraxess portal, with the reference (ref. call for proposals), declare on my honor that (I have not received any research grants to date / I have received the following research grants) under the Research Grant Holder Statute.

University	Financing Entity	Project	Type of Grant	Duration	Start	Term

As this is true, I hereby date and sign this declaration.

(Place), (date).

_____

(full name)

Co-funded by the European Union Erasmus+